

TENDER DOCUMENT.

**RATE CONTRACT FOR ERECTION OF SINGLE WINDOW COUNTERS WITH LOW
HEIGHT PARTITIONS IN PROPOSED BRANCHES SPREAD ACROSS
BENGALURU SOUTH**



STATE BANK OF INDIA, AO-1, BENGALURU SOUTH.

PART A

INSTRUCTIONS TO TENDERERS AND GENERAL CONDITIONS.

CLIENT: State Bank Of India,
Administrative Office – 01,
Bengaluru -560 009
Karnataka.

Issued to: M/s.....
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STATE BANK OF INDIA
TENDER NO. BAN/AO1/BES/40

Notice inviting E- Tenders

- The Deputy General Manager (B&O), State Bank of India, Administrative Office-01, Bengaluru South invites E-Tenders from the Empanelled contractors in **Group - C INTERIOR RENOVATION & FURNISHING WORK of Bengaluru Circle**, under **Category C1. [upto Rs. 10 LAKH]**. Eligible contractors can download this whole tender from the website <https://etender.sbi> from **17.01.2025** to **24.01.2025** up to **3:00 pm**
- Details of the tenders are as under.

1	Name of the work	RATE CONTRACT FOR ERECTION OF SINGLE WINDOW COUNTERS WITH LOW HEIGHT PARTITIONS IN PROPOSED BRANCHES SPREAD ACROSS BENGALURU SOUTH
2	Time allowed for completion.	7 DAYS
3	Quantum of Work	Total 7 nos. (approx.) of proposed branches are to be supplied and installed. However, the L1 Tenderer will receive 50% of the work, and the remaining 50% work shall be distributed among the tender participants who agree to carry-out the work at L1 rates irrespective of the location/ sites situated.
4	Earnest Money Deposit.	Rs.1500/- , To be submitted in the form of Demand Draft drawn in favour of Chief Manager (HR & Admin.), AO-1, Bengaluru South payable at Bengaluru and to be submitted physically at SBI Administrative Office , situated at 1 st floor, Mysore Bank Circle ,K.G Road, Bengaluru-560009.
5	Intial Security Deposit.	2% of contract value including EMD
6	Last date and time of receipt of ETender.	3.00 p.m. On 24.01.2025
7	Mode of tender submission	Tenders will be accepted only in e-tender portal https://etender.sbi

9	Date and time of opening of tenders.	24.01.2025 at 3.30p.m.
10	Defect liability period.	6 months.
11	Validity of tenders.	Rates quoted should remain valid for a period of 6 months.
13	Liquidated damages.	Liquidated damages shall be 0.5% of the contract value per week subject to a maximum of 5% of the accepted contract amount.
14	First & Final Bill Value	Actual bill after completion of work in all respects at each branch.
15	Submission of Technical Bid	Contractors shall Download the entire Technical Bid to get acquainted with the terms and conditions and shall compulsorily upload Pg.1 To 11 without fail, in the e-tendering portal after putting the signature and seal. Failing to upload as stated above, the tender will be rejected. However, L1 Tenderer should submit the full Technical bid duly signed with company seal and date physically to the Administrative Office within 3days of receipt of confirmation.
In case the date of opening of tenders is declared as holiday, the tenders will be opened on next working day at the same time.		
SBI has the right to accept/reject any/all tenders without assigning any reason(s).		
Deputy General Manager (B&O), State Bank of India, Administrative Office – 01, Bengaluru South		

TENDER DOCUMENT.

**RATE CONTRACT FOR ERECTION OF SINGLE WINDOW COUNTERS WITH LOW
HEIGHT PARTITIONS IN PROPOSED BRANCHES SPREAD ACROSS
BENGALURU SOUTH**

FOR STATE BANK OF INDIA, AO-1, BES.

Deputy General Manager (B&O),
State Bank of India
Administrative Office - 1,
First Floor, SBI Building,
K.G Road, Mysuru Bank Circle,
Bengaluru - 560009

Dear Sir,

Having examined the schedules contained thereby relating to the works specified in the memorandum herein after set out and having visited the site, examined the source of works specified in the said memorandum and having acquired the requisite information relating thereto affecting the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the bill of quantities hereto and in accordance with all respects of specifications, and instructions in writing referred to in the Tender, terms and conditions of contract, schedule of quantities in all other respects accordance with such conditions so far as they may be applicable.

Should the tender be accepted, I/We hereby agree to abide and fulfill the terms and provisions of the said conditions of contract.

Signature of the Contractor

With Address Seal & Date

INSTRUCTIONS TO TENDERERS.

This bill of quantity [BOQ] contains work pertaining to **RATE CONTRACT FOR ERECTION OF SINGLE WINDOW COUNTERS WITH LOW HEIGHT PARTITIONS IN PROPOSED BRANCHES SPREAD ACROSS BENGALURU SOUTH**

1. . The sealed bid rates are invited through e- tendering platform from website <https://etender.sbi>. Tenderer are advised to go through all the documents in connection with this contract carefully.

2. **This tender document contains technical bid containing the NIT and conditions of the contract and price bid containing the Bill of quantities.** Tenderer shall submit the **technical bid duly signed and BOQ** online through e-tendering platform mentioned in the NIT.

3. **EARNEST MONEY DEPOSIT AND INITIAL SECURITY DEPOSIT:**

Earnest Money Deposit of **Rs. 1500/-** (Rupees One Thousand five hundred only) shall be submitted in the form of demand draft on any nationalized bank in favor of “**Chief Manager (HR & Admin.), AO-1, Bengaluru South payable at Bengaluru**” to the office of SBI Administrative Office , situated at 1st floor, Mysore Bank Circle ,K.G Road, Bengaluru-560009..

L1 contractor and the contractors who agree to carryout work at L1 rates will have to submit initial security deposit of 2% of the contract amount including EMD before commencement of the work by way of demand draft favoring **Chief Manager (HR & Admin.), AO-1, Bengaluru South payable at Bengaluru** within 5 days of the receipt of work order. EMD retained by Bank will not bear any interest.

4. **RETENTION MONEY:**

- a) From first & final bill of each branch, an amount at the rate of 5% of the gross value of the final bill shall be recovered as retention money.
- b) Retention money shall be released to the contractors after completion of defect liability period of 6 months. Both the Initial security deposit and the retention money will not bear any interest.
- c) Income Tax at the prevailing rate at the time of payment will be deducted from each running bill and final bill.

5. **PERIOD OF VALIDITY:**

The item rate contract shall remain valid for acceptance for a period for 6 months from the date of submission of tenders. If any tenderer who agree to undertake the work as per rate contract and withdraw his tender before the said period or make any modifications, in

the terms and conditions of the tender, then the Client has the liberty to forfeit the said earnest money deposit.

6. INSPECTION OF SITE:

Every tenderer is expected to inspect the site of proposed work and acquaint himself with the site conditions, approaches, availability of the raw materials, geological and weather conditions etc. before undertaking the work.

7. QUANTUM OF WORK:

A schedule of probable quantities in respect of each work and specifications accompanying these conditions is liable to alterations, omissions or additions at the discretion of the Bank. The schedule of probable quantities may vary considerably on the higher or lower side depending upon the quantum of work involved.

***** Distribution of work : L1 Tenderer will receive 50% of the work, and the remaining 50% work shall be distributed among the tender participants who agree to carry-out the work at L1 rates irrespective of the location/ sites of branch spread across Karnataka.**

8. ALL INCLUSIVE RATES:

The contractor's rate must be firm and include the labour for fixing, erection and commissioning, cost of material, cost of transportation of materials to the site, all taxes such as sales tax, excise duty, octroi, works contract, goods service tax and any other statutory levy etc., and fixing or placing in position for which the item of works are intended to be operated. The rates quoted by the contractor shall be firm throughout the contract period and there shall be no upward revision of the rates. It should be clearly understood that any claims for extra sales tax, excise duty, octroi, works contract and any other statutory levy etc., shall not be entertained in any case what so ever once the tenders are opened. Contractor should also take into account the probable change in the taxation after the GST regime introduced by the Central Govt./State Govt and no extra payment on account of change of duties/taxation shall be entertained once the tender is accepted. **GST as per applicable rates on the whole contract shall be paid to contractors in addition to the total amount of work which will be actually measured and paid to contractor as per the rates quoted by them.**

9. INTERPRETING SPECIFICATIONS:

In interpreting specifications, the following order of decreasing importance shall be followed:

- a) Bill of quantities with detailed specifications.
- b) Unit rate specifications and the technical specifications.
- c) General specifications.

Matters not covered by the specifications given in the contract, as a whole shall be covered by the relevant Indian Standards Codes. If such a Code on a particular subject has not been framed, the decision of the Bank's Engineer shall be final.

10. The acceptance of rates and tender rest with the authorized representative of the Bank, who does not bind themselves to accept the lowest tender and reserves to themselves the authority to reject any or all the tenders received without assigning any reasons, whatsoever.
11. The work shall be carried out under the directions and supervision of the Banks Engineer/ or their representative at the site. On acceptance of the tender, the contractor shall intimate the name of his accredited representative who would be supervising the work and would be responsible for taking instructions for carrying out the works.
12. Bank's Engineer/ ATM channel Manager decision with regard to the quality of materials and workmanship will be final and binding and any material rejected by the Bank's Engineer/ ATM Channel Manager shall be immediately removed from the site by the contractor.
13. **SUB-LETTING:**
No part of the contract shall be sublet without the written permission of the client nor shall transfers be made by the power of attorney authorizing others to carry out the works or receive payment on behalf of the contractor.
14. **Defect liability period:**
Any defect developed within the defect liability period of 6 months, will have to be rectified by the contractor at their own cost and in case, the defects are not rectified by the contractor, client or their representative shall get the work done at the risk and cost of the contractor.
15. **Certificate of virtual completion:**
The work shall not be considered as completed until the Bank issued in writing "certificate of Virtual Completion" stating that the work has been completed and defects liability period shall commence from such certified date of virtual completion.
16. **Delays in commencement:**
The contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause for such delays may be including delays in procuring government controlled or other materials.
17. The contractor should inspect the source of materials, their quality, quantity and availability. The material must strictly comply with the relevant specifications attached.

18. PERIOD OF COMPLETION:

Time is deemed to be essence of the contract; the completion period shall be 7 days. The contractor shall draw a detailed schedule of program in the form of BAR/PERT chart if more than one work is allotted.

19. MEASUREMENT AND BILLING:

Whenever mode of measurement is specified, measurements will be taken at site as per latest IS Code of practice for measurement.

The contractor or his representative shall accompany the client or their representative in taking/checking measurement. All necessary tapes shall be of steel and shall be supplied by the contractor. The contractor shall then present his bill based on the agreed and recorded measurements and if the contractor fails to accompany the client for measurement, then he shall be bound by the measurements taken by the Banks Engineer. The contractor shall raise the first and final bill after completion of the work. Period of final measurement shall be 7 days from the date of completion of the project.

20. INSURANCE:

The successful contractor shall take out the contractors all risk [CAR] insurance policy, jointly in the name of the client and the contractor and the original policy shall be deposited with the client for full value of the contract which should be valid for period up to defects liability period. The insurance policy shall be obtained within 7 days of acceptance of tender. The successful contractor should also take insurance policy under workmen compensation Act.

21. STATUTORY REGULATION:

The whole works is to be complied with as per the requirements and bye-laws of relevant statutory authorities, including contract labour (Regulation and Abolition Act 1970)

I/We understood the conditions of the rate contract. We accept to undertake and complete the work within time frame and as per the specifications of the work.

Name and signature of the contractor.

Important Note to Contractors

The following shall be noted by the vendors undertaking at this site

- Time is the essence of the project, contractors are strictly required to maintain the time line.
- Vendor shall ensure that labor working/ installing at ATM e-Lobbies shall maintain decent behavior and shall not create nuisance or cause any disturbance to the customers/public.
- Mockups to be shown before starting the work at no extra cost.
- **The Single Window Counters shall be in accordance with the Uniform Ambience Policy of SBI and to be aligned as per approved drawing. However, the vendors should make a site visit before quoting for better understanding.**

Signature of the Contractor with seal & date

LIST OF APPROVED MANUFACTURERS / NATURAL SOURCES OF MATERIALS TO BE USED IN THE INTERIOR WORKS SUBJECT TO THE APPROVAL OF SAMPLES BY THE CONSULTANT.

BRAND / MANUFACTURER.	MATERIAL NAME.
PLYWOOD – BWR (Boiling Water Resistant, Termite Resistant & Borer Resistant) – CONFIRMING TO IS: 303.	GREEN PLY/KIT PLY/ UNIPLY/ AUSTIN PLYWOOD/ TIMEX / SAMRAT/ CENTURY/ ARCHID
LAMINATE – CONFIRMING TO IS : 2046-1995	GREENLAM / ARCHID / MERINO / FORMICA / AICA / SIGNATURE/ CENTURY LAM / VIR
GLASS	SAINT GOBAIN / GUJRAT GUARDIAN / PILLINKTON / TRIVENI / MODIFLOAT / ASAHIFLOAT
HARDWARE.	HETTICH/ EBCO/ EFFICIENT GADGETS / HARDWIN / DORMA/ OZONE/ EVERITE/ GODREJ
ALUMINIUM SECTIONS	JINDAL/ INDAL/OEL
GLAZING	KONICA, GUJARAT GUARDIAN,INDOA-ASAHI, MODI-GUARD, SAINT GOBAIN
FLUSH DOOR – CONFIRMING TO IS : 2202 (Part – 1) – 1991	GREENPLY / CENTURY PLY/ TIMEX/ UNIPLY / KITPLY/ MERINO
BEECH WOOD.	SAMPLE AS APPROVED BY THE ENGINEER
BLOCK BOARD.	GOLDEN / TRUWUD / ARCHID / GREENPLY / KITPLY/ UNIPLY
SCREWS.	GKW NETTLEFOLD/ TEKNIC

	FASTNERS/OR AS APPROVED.
ADHESIVES.	FEVICOL SH / ARALDITE / VAMICOL/ JEEVANJORE
PAINT.	ASIAN / NIPPON / BERGER / KANSAI NEROLAC
FLOOR SPRING / DOOR CLOSER.	DOORSET / STERLING / OZONE/ HAFFALE/ HARDWYN/ EVERITE
MDF/ HDF	NUWUD / CENTURY/ ARCHIDPLY/ ASIS/ GREENPLY / VIR
DOOR LOCKS.	DOORSET / OZONE/ HAFFALE/ GODREJ

(ALL THE MATERIALS USED HAVE TO CONFIRM TO GREEN INTERIOR NORMS OF IGBC)

I/We hereby declare that I/we read and understood the above instructions and the terms and conditions mentioned above are binding on me/us.

CONTRACTOR'S SEAL AND SIGNATURE.